Fact Sheet on 2009 Emergency Operations Grant Program

Overview: The FY2009 EOC Grant Program is intended to improve emergency management and preparedness capabilities by supporting flexible, sustainable, secure, and interoperable EOC's with a focus on addressing identified deficiencies and needs. ***This grant program is not intended to fund the construction or renovation of State and/or local Fusion Centers.***

Program Requirements: The Virginia Department of Emergency Management (VDEM) is the designated State Administrative Agency and will be responsible applying for and administering the funds.   VDEM will submit to the Dept. of Homeland Security (via Grants.gov) the application for funding no later than ***February 27, 2009***. Each State may request funding for ***only one construction or renovation project***:
1. Construction – building a new facility or any changes to the footprint of an existing facility. Maximum request is $1,000,000.00
2. Renovation – internal improvements to an existing facility. Maximum request is $250,000.

Construction or renovation projects selected for funding will receive the full amount requested.

All applicants receiving funds from this grant program will be given ***36 months*** in which to expend all funds and will be required to complete all program and fiscal audit reporting as established by the DHS grant guidance and VDEM's Grants Management Office.

To be eligible to receive funds from this program, applicants must meet the NIMS compliance requirements.

Allowable Expenses:
Equipment: Allowable equipment categories are listed on the RKB (www.rkb.us) and below:

- Explosive Device Mitigation and Remediation (Category 2)
- Information Technology (Category 4)
- Cyber-Security Enhancement Equipment (Category 5)
- Interoperable Communications Equipment (Category 6) *(additional requirements listed in full announcement)*
- Power Equipment (Category 10)
- CBRNE Reference Materials (Category 11)
- Physical Security Enhancement Equipment (Category 14)
- CBRNE Logistical Support Equipment (Category 19)
- Other Authorized Equipment (Category 21)

Unallowable Costs:
EOC Grant Program funds may **not** be spent towards **organization**, **training**, or **exercises** costs.
In addition, EOC Grant Program funds may not be spent towards:
- Expenditures for items such as general-use software (word processing, spreadsheet, graphics, etc), general-use computers and related equipment (other than for allowable M&A activities, or otherwise associated preparedness or response functions), general-use vehicles, licensing fees, weapons systems and ammunition
- Costs to support the hiring of emergency managers or the hiring of sworn public safety officers for the purposes of fulfilling traditional public safety duties or to supplant traditional public safety positions and responsibilities
- Activities unrelated to the completion and implementation of EOC construction or renovation
- Other items not in accordance with the portions of the AEL and allowable costs listed in Part III, Section A of the full guidance.

Match: In FY 2009, the EOC Grant Program has a **75 percent Federal and 25 percent grantee** cost share cash-or-in-kind match requirement. This cost share match cannot be matched with federal funds.

Application Evaluation and Prioritization Process:

A. EOC Investment Justification Content
FEMA has developed guidelines that establish the required Investment Justification content and helps ensure that submissions are organized in a consistent manner while addressing key data requirements. **Failure to address these data elements in the prescribed format, including the strict formatting guidelines, will result in the rejection of the Investment Justification from review consideration.**
The Investment Justification must: 1) Be created and submitted in Microsoft Word (*.doc) or text (*.text); 2) **Not exceed five (5) single-spaced pages, in 12 point Times New Roman font, with a minimum of 1" margins.** The eligible EOC is

required to adhere to and include the following section headings, page restrictions, character limitations and scoring criteria within the Investment Justification.

Separate attachments **will neither be accepted, nor reviewed**. Additionally, scanned or imaged applications will not be accepted. Applications must use the following file naming convention when submitting required documents as part of the FY 2009 EOC: "FY 2009 EOC <State Abbreviation> - <EOC Name>."

B. Application Evaluation

FEMA recognizes that each State and local jurisdiction has unique needs. Construction or renovation projects will be selected based on how well they address the following criteria:

- State-identified priorities
- Quality of justification
- Preexisting planning

State and Local Review

Prior to the submission deadline for applications, the SAA will review all State and/or local EOC project applications to prioritize those projects. However, no State will possess a final veto authority over any local application submission. In other words, all applications received will be submitted to FEMA in priority order determined by the SAA.

National Review

A national review panel, to include FEMA headquarters and regional staff and peer subject matter experts, will conduct a final review of State-prioritized projects to determine funding allocations.

Timelines:

Announcement	December 16, 2008
Application Period	December 22, 2008 – February 6, 2009
Application Deadline	February 6, 2009 COB - FIRM
SAA Evaluation & Final Edits	February 6, 2009 – February 20, 2009
Submission to DHS	No later than February 20, 2009
Reviewed by DHS	Awards made on or before 9/30/09